

District Health & Family Welfare Society, Fatehabad

Advertisement No. 01/2022

Date: 31/12/2021

DHFWS Fatehabad invites application for filling up of various vacant posts under various schemes of NHM Programme for different Health Institutions of District Fatehabad purely on contract basis initially up to 31/03/2022. The number and details of various posts are as under:

Post Cat. No.	Name of Posts	Name of Scheme	No. of Posts	Entry Level Pay (As per Service Bye Laws) or as per ROP 2021-22	Qualification(Essential & Desirable)
01	Male - Ayush Medical Officer	RBSK	02 (SC-1, BCB-1)	Rs. 18,750/- P.M. (Grade Pay – 4800)	<p>1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric.</p> <p>Educational Qualification for UMO (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualification for HMO (i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973. (ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula. (iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Yoga (i) A degree in BNYS from any university/Institution established by law and recognized by Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. (iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Siddha (i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government. (ii) Registered by Central council of Indian Medicine (CCIM) (iii) Minimum 2 years of post -qualification work experience. (iv) Hindi/Sanskrit upto Matric.</p>
02	District Programme Manager	Planning and Programme Management	01 (UR)	Rs. 18,460/- P.M (Grade Pay - 4600)	<p>(i) MBA (Master of Business Management)</p> <p>(ii) Hindi/Sanskrit upto matric.</p>
03	District Programme Coordinator	NPCDCS	01 (UR)	Rs. 18,460/- P.M (Grade Pay - 4600)	<p>Essential:</p> <p>1. MBBS/BDS from institution recognized by MCI/DCI respectively.</p> <p>2. Diploma/Master in Public Health/CHA.</p> <p>Experience:</p> <p>1. At least one year experience of working in Health services/Public health programme.</p> <p>2. Working knowledge of operating computers and internet usage.</p>
04	Staff Nurse	Child Health	04 (BCB ESM-1, EWS-3)	Rs. 13,500/- P.M. (Grade Pay – 4200)	<p>(i) B. Sc. Nursing /GNM course from recognized institution by Government</p> <p>(ii) Registered with Haryana Nurses Registration Council.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p>
05	Staff Nurse (Female)	Maternal Health	04 (BCB ESM-2, SC ESM-2)	Rs. 13,500/- P.M. (Grade Pay – 4200)	<p>(i) B. Sc. Nursing /GNM course from recognized institution by Government</p> <p>(ii) Registered with Haryana Nurses Registration Council.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p>

06	Staff Nurse	NPCDCS/ NPHCE	02 (UR)	Rs. 13,500/- P.M. (Grade Pay – 4200)	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.
07	Staff Nurse	NUHM	01 (UR)	Rs. 13,500/- P.M. (Grade Pay – 4200)	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.
08	Finance cum Logistics Consultant	NPCDCS	01 (UR)	Rs. 16,090/- P.M (Grade Pay - 4000)	Essential: (i) Inter CA/Inter ICWA/M.Com or MBA (Finance/ Material Management) with knowledge of computer. (ii) Hindi/ Sanskrit upto Matric. Desirable: (i) At least 3 years' experience in accounting including analysis, financial reporting, budgeting, financial software and reporting system. (ii) Experience of working in Health Care Financing/ National Health Accounts
09	District Data Manager	IDSP	01 (UR)	Rs. 12,500/- P.M (Grade Pay - 3200)	(i) Post Graduate Qualification in Computer Science or BE in IT, Electronics Certificate course in data management or data analysis OR Two-year experience in data management / MIS in a reputed institute / organization (ii) Hindi /Sanskrit up to Matric.
10	Psychologist	RBSK	01 (UR)	Rs. 16,090/-P.M (Grade Pay – 4000)	(i) M. Phil Clinical Psychology/ M. Phil Rehabilitation Psychology and registered with RCI (ii) Minimum 1 year post qualification experience (iii) Hindi /Sanskrit up to Matric.
11	Audiologist & Speech Therapist	RBSK	01 (UR)	Rs. 13,830/- P.M (Grade Pay – 3600)	(i) B.A.S.L.P/ B.Sc. (Speech & Hearing)/ B.Sc. ASLP and registered with RCI (ii) Hindi /Sanskrit up to Matric.
12	Psychiatric Social Worker	NMHP	01 (UR)	Rs. 12,500/- P.M. (Grade Pay – 3200)	(i) Post graduate degree awarded after completion of course of study of minimum 2 years in Mental Health or Psychiatric Social work. (ii) Hindi/Sanskrit upto Matric.
13	Pharmacist	RBSK	01 (EWS)	Rs. 12,500/- P.M. (Grade Pay – 3200)	Essential: (i) 10+2 with Science (Physics & Chemistry). Diploma in Pharmacy from Recognized Institute. (ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State. DESIRABLE: (i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard.
14	Pharmacist	NUHM	01 (UR)	Rs. 12,500/- P.M. (Grade Pay – 3200)	Essential: (i) 10+2 with Science (Physics & Chemistry). Diploma in Pharmacy from Recognized Institute. (ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State. DESIRABLE: (i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard.

15	Pharmacist	Ayush	01 (UR)	Rs. 11,170/- P.M (Grade Pay - 2800)	(i) Unani Dispenser from any recognized University / Institution or Board or Faculty of Indian System of medicine established by Law in India OR Up-Vaidya of any recognized University/Institution or Board or Faculty of Indian System of medicine established by Law in India, having the knowledge of Urdu; and recognized by the Government OR Two year Diploma in Ayurveda Pharmacy from any recognized University / Institution or Board or faculty of Indian System of medicine established by Law in India and recognized by the Government. (ii) Two years' experience of working as Pharmacist / Compounder in a Govt. Homeopathy Dispensary/Hospital OR Three years' experience of working as Pharmacist / Compounder under Registered Medical Practitioner in Homeopathy (Documentary proof with respect to salary drawn will be required) (iii) 10+2 examination should be passed with Physics, Chemistry and Biology. (iv) Hindi/Sanskrit upto Matric.
16	Laboratory Technician	NUHM	01 (UR)	Rs. 11,170/- P.M (Grade Pay - 2800)	(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute (ii) Hindi/Sanskrit upto Matric.
17	ANM	Maternal Health / NUHM	12 (SC-3, SC ESM-3, BCB-1, BCB ESM-5)	Rs. 9840/- P.M. (Grade Pay – 2400)	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.

*UR- Un Reserved, SC- Schedule Caste, ESM- Ex-Servicemen, EWS- Economically Weaker Section, BC- Backward Classes

IMPORTANT PROVISIONS / INSTRUCTIONS

- Applications will be accepted upto dated **11/01/2022** for all the posts & should be addressed to Civil Surgeon Fatehabad, HUDA Sector-3 Fatehabad Haryana Pin-125050. Name of post, Post Cat. No. as mentioned in the advertisement should be mentioned on the envelope. The application form without having the post name and category no. of post will be rejected. Application with cutting shall also be rejected. The applicant must mention the details of certificates attached with application and sign the application at designated places. Candidate's will number all the Papers/Documents attached with application form and mention the number of same in the application form.
- No registered post, speed post or any type of post shall be accepted. All applicants/representative will reach the office and submit their applications by hand only.**
- Application Format can be downloaded from the link <https://sites.google.com/site/dhfwsfatehabad/recruitment/recruitment-2020-21> No other formats will be accepted.
- Each application must be duly signed by the applicant and self-attested certified copies of documents should be attached with application form. Self attested photograph of the applicant must be pasted at the designated place.
- Demand Draft of Rs. 200/- as application fees in favour of **Chairman, Distt. Health & Family Welfare Society, Fatehabad** must be attached with the application. If a candidate applies for more than one post, he/she will have to submit separate application form for each post. No cheque/cash will be accepted and the bank demand draft must be drawn between date of advertisement and closing date. Application without fees shall be rejected.
- Candidates will mention the name, father's name, post category and address on the backside of Bank Demand Draft. It is suggested to keep the photocopy of Bank Demand Draft for future reference.
- If no candidate is available for Ex-servicemen category then post will be converted into its parent category.**
- If no candidate is available for EWS category then post will be converted into unreserved category.**
- Application Format can be downloaded from the link <https://sites.google.com/site/dhfwsfatehabad/recruitment/recruitment-2020-21>. No other formats will be accepted.
- Post-wise Date, Time and Venue for Written Test / Proficiency Test etc will be informed on website: <https://sites.google.com/site/dhfwsfatehabad/recruitment/recruitment-2020-21> after last date of submission of application form. Applicants are requested to check the Website regularly.

11. Relevant Post's Qualification Experience (any State Govt. /Semi Govt. /UT / any Govt. Board /Corporation) will be considered. **Experience Certificate should be supported with Salary slip from the employer.**
12. **Date of Advertisement will be considered for calculation of Maximum Age.** Age limit for all categories of posts under NHM will be as follows:

Sr. No	Name of Post	Minimum Age	Max Age
1	Specialist Doctors	18 Years	65 Years
2	MBBS Doctors	18 Years	65 Years
3	Other Staff	18 Years	42 Years

13. The application from with all the documents should reach in the O/o Civil Surgeon, Fatehabad up to Closing Date. These documents **(1. Passport 2. Election card ID card 3. Ration card with Address 4. Bank Passbook/post office Passbook 5. Cast and Domicile Certificate with address and the photo issued by State Govt. 6. Parivar Pehchan Patra 7. Electricity Bill (not older than last three months) only shall be accepted as proof of residence.**
Note: Any of the above three documents (No. 01 to 07) be produced at the time of recruitment.
14. The unsigned and the application without required documents and received after last date will be rejected.
15. All markings/ numbering shall be done with blue/black ball pen only.
16. No separate information will be sent to the candidates for the written test & interview. No T.A. /D.A. will be paid to attend the written test &interview.
17. **There will be Walk-in-Interview for the post of Medical Officer on every Wednesday if post lying vacant, as and when updated on <https://sites.google.com/site/dhfwsfatehabad/recruitment/recruitment-2020-21>.**
18. Posts can be increased, decreased or withdrawn by District Authorities (Civil Surgeon, Fatehabad) without any further notice. NHM Selection Criteria shall be followed in the selection process:-

Sr. No.	Components	Modified weightage			
		GP: 4200-5400	GP: 1900-4000	GP: 1650	Mos & Specialists
1	Basic Qualification	25	30	60	50
2	Additional qualification such as higher degree in the same Discipline.	10	10	10	25
3	Relevant Post Qualification Experience (any State Govt./Semi Govt./UT/	10	10	10	20
4	NHM Experience	-	-	-	-
5	Written Test/Proficiency Test/any other test prescribed.	20	20	-	-
6	Computer Skill Test	10	10	-	-
7	Local area weightage = 20 marks. <ul style="list-style-type: none"> Weightage of marks "for district applicants: 20 marks (the candidate be a bonafide resident of the district.) Weightage of marks for "out of the district applicants": Zero (0) marks *For the recruitment of all posts except MO's & Specialists. 	20	20	20	-
8	Interview	5	-	-	5
Total		100	100	100	100

19. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If in verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect then their candidature/Appointment will be cancelled and selection terminated.
20. **If a Candidate has passed his/her education from Private/Deemed University then he/she has to submit UGC approved certificate for University and Course for the period of concerned year of passing.**
21. If large numbers of candidates apply for the said post. Screening test/Proficiency test may be conducted for short listing the candidates up to 4-5 times according to application.
22. For any other information regarding this advertisement kindly check official web page <https://sites.google.com/site/dhfwsfatehabad/recruitment/recruitment-2020-21> time to time. No further information will be given in any newspaper.
23. The applicants are advised to visit the site for any change in schedule or the status of their application on website only. They are not to visit the office of undersigned or contact any person in this office for the same. Any candidate found canvassing or influencing the selection process or approaching the selection committee or any person related to the working of this shall be disqualified and his candidature rejected immediately without

giving any chance. Any person or candidate found using unfair means to influence the selection process shall be debarred from selection and candidature rejected.

24. Any applicant having his relative posted in the department must inform beforehand about the same. Concealing of any information shall debar the candidate from selection process and his candidature rejected.
25. If at any stage it comes to the notice of selection committee that wrong information has been supplied by the candidate his selection shall be cancelled and legal proceedings shall be instituted against the candidate.
26. District authorities has right to correct any clerical mistake found at later stage of recruitment process. Applicant shall not claim for such clerical mistakes.
27. Posting Station will be allotted as per merit list. Transfer of a contractual employee shall not be permitted from one place to another except in public interest (as per service bye laws).
28. Any additional work/placement under NHM can be assigned by appointing authority. Contract may not be renewed automatically and Civil Surgeon has the right to terminate the contract immediately if performance is found unsatisfactory.
29. Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract.
30. There is no provision to allow private practice after duty times or on holidays to staff recruited under NHM.
31. Any inservice condidate applying for any post has to submit NOC from the employer. Without NOC the application will be rejected.
32. Applicant should not be dismissed from any Government/ Semi Government services and should not be punished under any law/charge sheet and FIR should not be lodged against him.

Application Form for Advertisement No.:- 01/2022

(All supporting Documents/Certificates are required to be attached with Application Form)

Sr. No.	Description	To be Filled by the Candidate				
Application for	Post Category No.	Name of the Post				Latest Passport size attested Photo
1. Personal Information						
1.1	Name of the Candidate(In Capital Letters)					
1.2	Father's Name(if unmarried)/ Husband's Name (If Married)					
1.3	Date of Birth(Date/Month/Year)					
1.4	Marital Status (Single/Married/Other)					
1.5	Permanent Address (With PIN Code)					
1.6	Category (Gen/SC/BC/EWS etc.)					
1.7	Mobile/Contact No.					
1.8	E-mail Address (in capital letters)					
2. Academic /Professional Qualifications (Starting from Highest Degree) (Attach Additional Sheet, if Required)						
Degree/ Class	Name of University/ Institute/ Board	Passing Year	Status of Marks			Name of Subject Studied
			Total	Obtained	%	
3. Work Experience (Sdrting from the latest) (Attach Additional Sheet, if Required)						
Designation(From Latest Job)	Period of Job		Gross Salary	Name of Organization/Institution/Department		
	From	TO				
4. Any Other Information, the Candidate would like to give in support of her/his candidature(Attach Additional Sheet, if Required)						
5.	Weather any relative working in Health Department	Yes/No	If yes Name	Name Health Institution:-		
Declaration: All Information given in the Application Form is correct and true to the best of my knowledge. My candidature may be rejected, if found any information incorrect/false/misleading and any Civil/Criminal legal action can be taken against me for this.						
Date:				(Signature of theCandidate)		
(To be filled by the candidate) (Attach Additional Sheet, if Required)						
List of Document attached:- 1..... 2..... 3..... 4..... 5..... 6.....				7..... 8..... 9.....		
		Bank Draft No		Amount		
		Name of Bank		Date of DD		
Date:				(Signature of theCandidate)		